



Issue date: 29th September 2026

Parish Clerk To: Members of Colyford Parish Council

You are hereby summonsed to an **Ordinary Meeting** of **Colyford Parish Council** on **Monday 5th October 2026 @ 19:00hrs At Colyford Memorial Hall Committee Room** for the purpose of transacting the business set out in the agenda below.

Clerk to Colyford Parish Council clerk@colyford-pc.gov.uk

AGENDA

1. ATTENDANCE RECORD.

2. APPROVAL OF APOLOGIES FOR ABSENCE –

3. DECLARATIONS OF COUNCILLORS INTERESTS-To receive any Councillors' declaration of interest in respect of items on the agenda. NOTE You must declare the nature of any personal or disclosable pecuniary interest in an item on the agenda whenever it becomes apparent that you have an interest in the business being considered.

4. MINUTES-To receive, and resolve to approve as a correct record the draft minutes of the Annual Parish Council Meeting on Monday 7th September 2026

5. REPORT FROM COUNTY COUNCILLOR –

6. REPORT FROM DISTRICT COUNCILLOR –

7.

8. PUBLIC SPEAKING-To receive any comments from members of the public relating to the Parish Council or on any future matters the Parish Council may wish to consider. (The Chair reserves the right to restrict this item to no longer than 15 minutes at any meeting, with a maximum of 3 minutes per speaker).

9. CORRESPONDENCE RECEIVED- to receive and action any matters arising from the correspondence list as appropriate (Council may also consider any correspondence received after publication of this agenda)

- MOP requesting more information about requests to Highways regarding road safety
- MOP asking if Parish Council would consider joining the road Warden Scheme
- Email from Memorial Hall regarding replacement noticeboard.

- MOP reporting rope bridge in playpark has been broken

10. CONSIDERATION OF PLANNING APPLICATIONS- (Council may consider any applications received after the publication of this agenda)

- Tree Preservation Order 26/0033/TPO - Land at 22 Kingsholme, Colyford
- 26/1901/FUL - Land Off Seaton Road Seaton Road Colyford - Construction of agricultural building and hardcore track with turning point
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11. CONSIDERATION OF HIGHWAY MATTERS-(Council may also consider any notifications received after publication of this agenda) -

11. MEETINGS ATTENDED AND INVITATIONS RECEIVED-to report back on any meeting attended not covered under any other item and advise of invitations to meetings received –

12. FINANCE

- 1- RFO to supply finance report**
- 2- Payment Schedule-**to receive and agree to approve the payment schedules as at 30th September 2026
Regular Payments-
 Clerk Wages for September
 Three Mobile phone £9.60 (10.00.2026)
 HMRC NI & PAYE for August
 Lloyds bank charges £4.25 (XXXX)
 Apple Data storage £0.99 (XXXX)
 Simon Martin payroll £20 (XXXX)
- 2- Bank Receipts –**
 Deposit account Interest £XXXX
 A total of £XXXX was transferred from the deposit to the current account during July to keep the balance above agreed limits.
- 4- Bank Reconciliation-** to be signed off by authorised Parish Councillor. Up to 30th September 2026
Current account - £XXXX
Deposit account - £XXXX
- 5- Assets –** any changes to be noted. .

13. PARISH MAINTENANCE

- 1-Village Maintenance-**to receive details of any additional works carried out since the last meeting and to consider works required.
- 2-Footpaths –** Feedback from Councillor surveys. .
- 3-Maintenance Management Plan -**
- 4 -Playpark –** To discuss latest checks and any action required. MOP has reported the rope bridge is broken

14. COLYFORD PARISH COUNCIL ACTION PLAN-Cllrs to report on progress of items allocated to them on Action Plan

- 1.** Road Safety-Cllr Watt. Possible Road Safety Awareness Course. See correspondence received at item 8. Will update the website as soon as we have any news.
- 2** Cllrs to give update on items allocated to them

17. FUTURE AGENDA ITEMS-to receive requests from Councillors for future agenda items

18. AOB

- **Resilience Plan –** Update
- **Village Gateways –** awaiting response from Devon Highways regarding licence. Still waiting. Clerk has chased the licensing team twice.
- **Commemorative Bench request –** all paperwork has been posted by the Clerk to relevant Highways Department. Time line is about a month to be processed.

- **Coat of Arms Policy** - update from Cllr Manton

19. EXCLUSION OF PRESS AND PUBLIC (Part B)-To agree that the press and public be excluded from the meeting. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider and agree that the Press and Public be excluded from the Meeting for the following item(s) of business

- Matters pertaining to the Clerk

20. CLOSE OF MEETING.

21. DATE OF NEXT MEETING – Monday 2nd November 2026 @ 19:00hrs at Colyford Memorial Hall.

PLEASE NOTE PARISH COUNCIL MEETINGS ARE NOW HELD ON THE FIRST MONDAY OF EACH MONTH UNLESS THERE IS A BANK HOLIDAY AND THEN THE DATE WILL REVERT TO THE FIRST WEDNESDAY.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoir for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.