



Issue date: 29th May 2025

Parish Clerk To: Members of Colyford Parish Council

You are hereby summonsed to an **Ordinary Meeting** of **Colyford Parish Council** on **Wednesday 4th June 2025 @ 19:00hrs At Colyford Memorial Hall Committee Room** for the purpose of transacting the business set out in the agenda below.

Clerk to Colyford Parish Council clerk@colyford-pc.gov.uk

AGENDA

1. ATTENDANCE RECORD

2. APPROVAL OF APOLOGIES FOR ABSENCE

3. DECLARATIONS OF COUNCILLORS INTERESTS-To receive any Councillors' declaration of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interest in an item on the agenda whenever it becomes apparent that you have an interest in the business being considered.

4. MINUTES-To receive, and resolve to approve as a correct record the draft minutes of the Parish Council Meeting on Wednesday 7th May 2025.

5. REPORT FROM COUNTY COUNCILLOR

6. REPORTS FROM DISTRICT COUNCILLORS

7. PUBLIC SPEAKING-To receive any comments from members of the public relating to the Parish Council or on any future matters the Parish Council may wish to consider. (The Chair reserves the right to restrict this item to no longer than 15 minutes at any meeting, with a maximum of 3 minutes per speaker).

8. CORRESPONDENCE RECEIVED- to receive and action any matters arising from the correspondence list as appropriate
(Council may also consider any correspondence received after publication of this agenda)

Email regarding height of grass – ascertained Highways responsibility and resident advised to report on the portal. Link sent

Email from Colyford Goose Fayre Committee to forward onto Stephen Kelly regarding a memorial bench for Colin Pady.

Email forwarded from the Chair to Stephen Kelly regarding a resilience shed on a plot of land at the junction of Fair view land and the Elms

Pollution reported at Stafford Brook. Chair spoke to James Chubb – wetlands management

Email regarding speeding in the village – Chair responded

Email from JT regarding access to the website – to discuss

9. CONSIDERATION OF PLANNING APPLICATIONS-(Council may consider any applications received after publication of this agenda)

25/1000/LBC - Coly House Swan Hill Road Colyford EX24 6HE - Relocation of the highway access, alterations to the highway boundary wall and construction of a new dwelling

25/0999/FUL - Coly House Swan Hill Road Colyford EX24 6HE - Demolition of existing steel frame building, shed, driveway, driveway facing timber fence and highway facing timber face; Removal of Trees T8, A1, H1 and partial removal of A2; Relocation of the highway access and installation of new no-dig driveway; improvements to the highway boundary with erection of estate railings and extensive planting improvements; erection of detached dwelling.

25/1100/TCA - The Chapel Of St Michael Swan Hill Road Colyford Colyton - T1: Yew - fell to approximately 40cm above ground level.

10. CONSIDERATION OF HIGHWAY MATTERS-(Council may also consider any notifications received after publication of this agenda)

Email has been forwarded to Paul Arnott in his new role as DCC Councillor regarding the parking of students in Gully Shute and blocking of driveways. – update

11. POLICE ADVOCATE REPORT-Cllr Wheeler

12. MEETINGS ATTENDED AND INVITATIONS RECEIVED-to report back on any meeting attended not covered under any other item and advise of invitations to meetings received -

13. FINANCE

1-Payment Schedule-to receive and agree to approve the payment schedules

Regular Payments-DD to Simon Martin for payroll services-£20 paid XXXXXX DD HG3 for mobile phone £9.84 paid 12.05.2025 and Apple.com for extra storage at 0.99 per month processed on 24.02.2024

Payment of Wages and HMRC made on 9.5.25 and 13.5.25 respectively

Payment to Signs South West for £28.80 paid on 21.05.2025

Service Charges to Lloyds of £4.25 paid on 19.05.2025

2-Bank Receipts

£15.67 Interest payment for deposit account paid on 09.05.2025

3-Bank Reconciliation- to be signed off by authorised Parish Councillor. Up to 27.05.2025

-Current Account – £8768.36 as of 27.05.2025

-Deposit Account- £22887.01 as of 27.05.2025

5-Assets – any changes to be noted.

6- Banking -No update. Clerk still to complete forms to add Cllrs Manton and Watt to the mandate

14. PARISH MAINTENANCE

1-Village Maintenance-to receive details of any additional works carried out since the last meeting and to consider works required

2-Footpaths

Our new footpath warden has sent in 2 reports so far and these have been forwarded to Councillors.

3-Maintenance Management Plan

15. COLYFORD PARISH COUNCIL ACTION PLAN-Cllrs to report on progress of items allocated to them on Action Plan

1. Road Safety-Cllr Watt

2 Cllrs to give update on items allocated to them

3. Judicial review – Cllr Priestley update.

16. FUTURE AGENDA ITEMS-to receive requests from Councillors for future agenda items

17. AOB

18. EXCLUSION OF PRESS AND PUBLIC (Part B)-To agree that the press and public be excluded from the meeting.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider and agree that the Press and Public be excluded from the Meeting for the following item(s) of business.

19. CLOSE OF MEETING

20. DATE OF NEXT MEETING – Monday 7th July 2025 @ 19:00hrs at Colyford Memorial Hall

PLEASE NOTE PARISH COUNCIL MEETINGS ARE NOW HELD ON THE FIRST MONDAY OF EACH MONTH UNLESS THERE IS A BANK HOLIDAY AND THEN THE DATE WILL REVERT TO THE FIRST WEDNESDAY.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoir for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.