

Colyford Parish Council (CPC)**Maintenance Plan**

Aim: To produce a schedule of maintenance tasks which allows a proper financial plan to be prepared within available council resources.

Ref		Maintained by	Frequency	Dates / CPC Cost
VERGES / GRASS AREAS (as per DCC map)				
a. Urban marked for visibility - Red				
1	Fair View Lane East & west between Springfields junction and A3052	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
2	A3052 Bust Stop (Fair View Lane)	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
3	A3052 east & West of junction with Elmwood Gardens	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
4	Corner of the green in The Elms	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
5	A3052 north side of road at junction with Elm Farm Lane heading west	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
6	A3052 junction with Gully Shoot both sides of the road	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
7	A3052 (Harepath Hill)	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
8	Corner of Popes Lane and Seaton Road heading south	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
9	Green opposite Village Shop	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
10	Coly Road east & west sides corner with A3052	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
11	Coly Road north of junction with Kingsholme	DCC (Highways)	4 times / year	Apr/Jun/Jul/Sep
b. Rural marked for non visibility - Orange				
1	Fair View Lane north of Springfields junction (just corner)	DCC (Highways)	3 times / year	Between Apr-Sep
2	A3052 at Stafford Cross junction	DCC (Highways)	3 times / year	Between Apr-Sep
3	A3052 at junction with Gatcombe Lane	DCC (Highways)	3 times / year	Between Apr-Sep
4	A3052 north and south side from Tram Crossing for "x"m	DCC (Highways)	3 times / year	Between Apr-Sep
c. Urban marked for visibility - Blue				
1	Opposite Amy's Café (not corner of Coly Road)	CPC	Monthly	Between Apr-Sep
2	Coly Road east & west sides from Shells Lane to A3052 (not corner with A3052)	CPC	Monthly	Between Apr-Sep
3	Green in the Elms	Residents	n/a	n/a
4	A3052 beyond junction with Gully Shoot heading south	CPC	Monthly	Between Apr-Sep
5	Gully Shoot east side beyond junction with A3052	CPC	Monthly	Between Apr-Sep
6	Corner of Popes Lane and Seaton Road heading north	CPC	Monthly	Between Apr-Sep
d. Rural marked for non visibility - Green				
1	A3052 easterly "x"m beyond Sub Station for "x"m	CPC	As required	
2	Fair View Lane north of Springfields junction (not corner)	CPC	As required	
3	A3052 at Stafford Cross beyond junction heading west	CPC	As required	
e. Other				
1	Play Park	CPC	Monthly	Between Apr-Sep

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BINS				
1	Dog Bin - Colyton Grammar School (Gully Shoot)	CPC	3 times / week	£ 330
2	Litter Bin - Colyton Grammar School (Gully Shoot)	EDDC	1 time / week	£ -
3	Dog Bin - Four Cross Elms	CPC	1 time / week	£ 110
4	Litter Bin - Four Cross Elms	CPC	1 time / week	£ 110
5	Litter Bin - Pear Tree Corner	CPC	1 time / week	£ 110
6	Litter Bin - Colyford Play Park	CPC	1 time / week	£ 110
7	Litter Bin - Seaton Road opposite village shop	EDDC	1 time / week	£ -
8	Litter Bin - Fair View Lane (by Bus Stop)	EDDC	1 time / week	£ -
PLAY PARK RESPONSIBILITIES				
1	Equipment (annual inspection)	CPC	Annually	£ 250
2	Equipment (weekly inspection)	CPC Councillor	Weekly	£ -
CPC PLANS				
1	Sandbag area opposite White Hart needs tidying	Sheree		
2	Tram Crossing needs tidying	Sheree		
3	Establish who owns each field in the village	Ian		
4	Write to residents about any overgrown hedges (cutting back and undergrowth). A detailed list to be maintained separately.	All - ongoing		
5	Clear paths of weeds and growth around village.	All - ongoing		
6	Obtain 3 quotes for grass/hedge cutting.	All		
7	Do we need someone Chapter 8 trained? To be discussed (cost £750).	All		
8	Produce a handyman/gardener schedule of works	All		
RESIDENTS				
	Requests sent for overgrown hedges.			

For any transaction between £100 and £3,000, where reasonable and practicable, we should obtain 3 or more quotations.

Up to £500 the clerk, in conjunction with the chair, can approve any maintenance spend which is necessary between meetings and within budget (agreed at Council meeting 19/7/23).